

DEPARTMENT OF BUDGET AND FISCAL SERVICES
NOTICE & REQUEST FOR SOLE SOURCE

1. TO: Chief Procurement Officer

2. FROM: ENV/WTB

Department/Division/Agency

Pursuant to §103D-306, HRS, and Subchapter 9, Chapter 3-122, HAR, the Department requests sole source approval to purchase the following:

3. Description of goods, services, or construction:

Calibration of Hach sensors by Hach Service Partnership. Sensors are installed at Sand Island WWTP and Wahiawa WWTP. Total of 39 sensors (total suspended solids, pH, ultraviolet transmittance, turbidity and dissolved oxygen) need calibration on a monthly basis.

4. Vendor Name: Hach Company
Address: 5600 Lindbergh Drive
Loveland, CO 80539

5. Price: *estimated*
\$127,404.00

6. Term of Contract: From: 9/30/2015 To: 6/30/2016
(mm/dd/yyyy)

7. Prior Sole Source Ref No.

8. Feature: The good, service, or construction has the following unique features, characteristics, or capabilities: Calibration of the sensors requires specialized equipment, where the specialized calibration equipment is typically of the same manufacturer as the sensors. In this instance, the manufacturer is providing the calibration services.

9. Essential features. How the unique features, characteristics, or capabilities are essential for the agency to accomplish its work:

Calibration of the sensors is needed to allow the sensors to provide information for the proper operation of the treatment plant processes. Out-of-calibration-sensors could lead to inaccurate data that could cause a treatment process to potentially violate its discharge permit limits.

10. Alternate source. The following other possible sources for the good, service, or construction were investigated but do not meet our needs because:

Use of calibration equipment not of the same manufacturer as the sensors cannot be trusted. Each field service personnel are the only authorized providers to service, repair, recalibrate, test and certify equipment manufactured by its company, which contains proprietary parts, circuitry and documentation not available to other entities.

11. Direct any inquiries to:

Department: ENV

Contact Name/Title: Leland Lee/Branch Engineer



12 Phone Number:

(808)768-4481

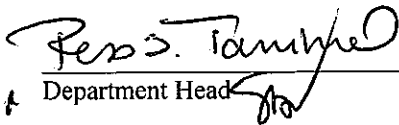
Fax Number:

(808)848-6532

Expenditure may be processed with a purchase order: ☒ Yes ☐ No If no, a contract must be executed and funds certified.

Agency shall ensure adherence to applicable administrative and statutory requirements.

I certify that to the best of my knowledge, that the information provided above is true, correct, that there is no conflict of interest related to this procurement, and that the goods, services, or construction are available through only one source.


Department Head

11/10/15
Date

Reserved for BFS Use Only

Date Notice Posted: 11/10/15

Submit written objections to this intent to issue a sole source contract within seven calendar days or as otherwise allowed from the above posted date to:

Chief Procurement Officer
Department of Budget and Fiscal Services
530 South King Street, Room 115
Honolulu, Hawaii 96813

Chief Procurement Officer's comments:

REQUEST FOR SOLE SOURCE (Cont.)

Submit in Duplicate

☐ **APPROVED** ☐ **DISAPPROVED** ☐ **NO ACTION REQUIRED**

Chief Procurement Officer

Date